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## **Information on the processing of personal data for Customers and Suppliers**

### **In reference to articles 13 and 14 of the GDPR (General Data Protection Regulation) 679/2016**

**Basis Plant Services Srl (Single shareholder company)**, hereinafter BPS, in its capacity as Data Controller, in the person of its Legal Representative, in reference to and for the purposes of EU Regulation no. 679/2016 art. 13 and 14, hereby informs the Customer/Supplier, later for the brevity Data Subject, that the personal data relating to it (for example the contacts of Your employees or collaborators) in the possession of the Data Controller, or that will be requested in the continuation of the relationship, or communicated to third parties, are processed **for purposes related to the execution of the contract/commercial agreement** stipulated for which Your express consent is not required (Article 6 GDPR 679/2016), and, in particular, they are processed for administrative purposes and accounting activities of commercial and procurement activities, also on the occasion of their possible communication to third parties.

The data collected from Customers/Suppliers, object of the treatment, are processed and used directly to fulfill instrumental purposes for carrying out the activity such as activity management, archiving, billing, processing, in full compliance with the principles of fairness and lawfulness.

The treatment will be carried out in manual and/or electronic form and by persons authorized to do so, in compliance with the minimum security measures provided by the Legislator.

Should further needs arise for the processing of Your data for purposes other than those expressed here, BPS will provide You with dedicated information and, if necessary, request Your specific consent.

#### **Data communication and/or appointment of External Processors**

Personal, accounting and tax data will not be disclosed, sold or exchanged with third parties, except for any communications to third parties for the performance of functional activities to the Data Controller, such as administrative, accounting and tax and unless this is essential for the purpose of executing the requirements assumed by the parties. In this case, use by third parties must take place in full compliance with the principles of fairness and lawfulness.

Any names of third parties appointed as Processors are available for consultation in a list held under the responsibility of the Data Controller, which may be the Data Controller himself.

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### **Place of processing and data retention**

The data provided are processed and stored at Data Controller headquarters by Processors in charge of information technology technical and software development activities and Processors in charge of administrative/accounting activities, located in European Union countries.

The data provided will be kept for the time necessary to fulfill the purpose of the processing and, in any case, no later than 10 years from the termination of the contractual relationship.

### **Communication of data to subjects located in countries outside the EU**

Your personal data will not be disclosed to third parties based in countries outside the European Union. Should there be different needs for the processing of Your data compared to what is expressed here, BPS will provide You with dedicated information and, if necessary, to request Your specific consent.

### **Rights of the Data Subjects**

The Data Subjects may assert Their rights as expressed in Articles from 15 to 22 of the GDPR 679/2016, by contacting the Data Controller.

In particular, the Data Subject may: a) have access to personal data; b) request rectification or erasure of personal data or restriction of processing; c) oppose the treatment; d) ask for data portability; e) withdraw consent, where provided (the withdrawal of consent does not affect the lawfulness of the processing based on consent before the withdrawal); f) submit a complaint to the Supervisory Authority; g) request not to be subjected to a decision based solely on automated processing, including profiling.

### **Data Controller, Authorized Persons and External Processors**

The Data Controller, to whom you can contact to assert the rights referred to in articles indicated above, is **BASIS PLANT SERVICES SRL (Single shareholder company)**, registered office in Florence (50127)-Italy, via Panciatichi n. 40 and administrative office in Prato (59100)- Italy, Via Valentini n. 14.

The aforementioned rights may also be exercised by You by sending communications to the following e-mail address: [basisplant.privacy@basisgroup.com](mailto:basisplant.privacy@basisgroup.com)

The updated list of the Authorized Persons and External Processors is kept at the operational headquarters of the Data Controller.

### **Data Controller Signature**

**Basis Plant Services s.**  
**AMMINISTRATORE**  
**Dot. SALVATORE CASTIGLIONE**



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